

TOWN OF TAOS

ZONING REVIEW

APPLICATION PACKET

**For Commercial, Multiple Residential, and
Single Residential**

PLANNING, COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT



ZONING REVIEW APPLICATION

(For Building Permit)

Planning, Community and Economic Development Department
 400 Camino de la Placita
 Taos, NM 87571
 Phone (575-751-2016
 Fax (505) 751-2026



ZONING REVIEW PERMIT NO BP20 ____ - ____

TYPE OF PROJECT

For a residential project, a homeowner may complete this section if homeowner is building without a contractor. For a commercial project, a licensed contractor MUST complete this section.

Please circle which permit you are applying for:

Licensed Contractor Permit

Homeowner-Builder Permit

CONTRACTOR INFORMATION

Contractor Company Name			
Applicant Name			
Mailing Address			
City ST ZIP Code			
Telephone Phone		Cell Phone	
E-Mail Address			
NM State License #		License Expiration Date	

PROPERTY OWNER INFORMATION

Name			
Mailing Address			
City ST ZIP Code			
Telephone Number		Cell Phone	
E-Mail Address			

ARCHITECT/ENGINEER INFORMATION

Name			
Mailing Address			
City ST ZIP Code			
Telephone Number		Cell Phone	
Email Address			
NM State License #		License Expiration Date	

BUILDING PROJECT INFORMATION

Physical Address/Location: _____

Zone: _____

Project Type (Circle one)	New Building	Retaining Wall	Addition	Alteration
Description (Circle one)	Single Residential Unit	Multiple Residential Units	Multi-Tenant	Duplex
	Condominium	Commercial	Industrial/Manufacturing	Mixed Use
	Other _____			
Explanation				
For commercial projects, state the name of the business				
Will this project require connections to Town Utilities? (circle one)	YES	NO		
Project Floor Area (In Square Feet)	_____ Heated Area	_____ Porches		
	_____ Basement	_____ Carport		
	_____ Garage	_____ Other		
Construction Material				
Construction Valuation of Project				

BUILDING PERMIT APPLICATION SUBMITTAL CHECK LIST

The following submittals are required in order to be considered for a Zoning Review for a Building Permit. Please complete and submit this completed application along with the required documentation as outlined in Chapter 15.04 Building Code of the Town of Taos Municipal Code. Complete application packet shall be submitted to the Planning, Community and Economic Development Department. Incomplete, inadequate or late submittals will result in delay or rejection of the request for a Zoning Review for a Building Permit. Please contact staff with questions regarding the submittals required herein.

Please read the following general submittal requirements for obtaining a building permit. Additional submittals may be required. It is the applicant's responsibility to comply with all codes and ordinances. Building permit applications will not be accepted if all submittals on this checklist are not provided.

***NOTE: ALL DRAWINGS MUST BE DRAWN TO SCALE**

- Completed Zoning Review Application with original homeowner or contractor signatures
- Completed Owner's Affidavit (to be completed only when an applicant has an agent)
- Residential Zoning Review Fee - \$250.00 each Residential Dwelling (Attached or Semi-Attached - Up to 5 Dwellings)
- Commercial and Multi-Family Dwelling (6 or more dwellings) Zoning Review Fee - \$500.00
- Completed Land Use Preliminary Information Application
- Commercial and Multiple Residential Plan Review Fee by Fire Marshal \$0.035 per square foot - **For Commercial and Multiple Residential Dwellings Projects (2 or more Dwellings)**
- Completed Fire Inspection Request Form – **For Commercial and Multiple Residential Dwelling Projects (2 or more Dwellings)**
- Completed E-911 Addressing Application
- Completed Floodplain Determination Form
- Completed Construction Mitigation Checklist per section 16.12.070.6
- Completed Site Threshold Assessment (STH) Form
- Completed and approved building plan review from the Town of Taos Public Works Department - 575-751-2047 – **For Commercial and Multiple Residential Dwelling Projects (2 or more Dwellings)**
- Completed and approved building plan review from the Town of Taos Fire Marshal – 575-758-3386 – **For Commercial and Multiple Residential Dwelling Projects Only (2 or more Dwellings)**
- State of New Mexico Multi-Purpose Building Application - **For Commercial and Multiple Residential Dwelling Projects (2 or more Dwellings)**
- State of New Mexico Homeowner Building Permit Application Packet – **For Single Residential Projects Only**
- Legal description of property
- Copy of most recent registered warranty deed or a Notice of Valuation obtained from the Taos County Assessor's Office.
- Vicinity Map
- 1 Set of Plans (The plans will be retained in the Planning Department file and the zoning review will be emailed)
- Site Plan and Survey Plat. Site plan shall depict all existing and proposed structures, setbacks, parking area and other applicable strict/standard requirements pertaining to the zone in which the building will be placed as set forth in the Town of Taos Land Use Development Code. Please see "General Site Plan Requirements" in Section 16.20.080.8 of the Town of Taos Land Use Development Code.
- Submit a narrative explaining how the zoning review applied for will meet the requirements of Section 16.12.040 Application for Land Use Development. (The Building Permit will not create a

danger to the public health, safety or welfare, nor cause an extraordinary expense, nor create a nuisance.)

- Septic Tank and Well Permit or the completed and approved Town of Taos Water/Sewer Hookup Application. Note: All septic tanks must have approval from the State of NM Environment Department and all wells must have a permit from the State of NM State Engineer's Office (both permits are required before the Zoning Review for Building Permit / Manufactured Home Permit will be issued). If you plan to utilize Town of Taos Utilities, you must file a Town of Taos water and sewer application to determine feasibility and submit the approved application with your zoning review application.
- Foundation Permit – For all Mobile / Manufactured Home. This permit shall be obtained from the State of NM Manufactured Housing Division. A copy of this permit must be submitted before a Mobile Home / Manufactured Home permit will be issued.
- Drainage Plan prepared by a registered Licensed NM Engineer for any construction within 150 feet from the centerline of an established arroyo.

ONE (1) COMPLETE SET OF PLANS TO INCLUDE THE FOLLOWING

Site Plan

- Accurate true north arrow and minimum scale of one-inch equals twenty feet (1:20)
- Surveyed boundaries with legal descriptions of all property included in the development
- Location, size, arrangement and use of all proposed structures, buildings and development
- Distance of each structure to each property line in feet (setbacks)
- Location, design and size of any proposed or existing signs, fences and walls
- Location and description of all existing overhead and underground easements on the property and within 300 feet of the property, noting purpose and grantee of the easement
- Location of existing and proposed underground and overhead public utilities including but not limited to sewer, water, electrical lines, telephone lines, cable, etc.
- Location and size of all watercourses, drainages, etc. (arroyos, ditches, rivers)
- Documentation that all acequia rights-of-way shall be respected with locations indicated (Letter from Acequia Mayordomo)
- Landscape treatment, including existing trees and shrubs

Elevations

- Grade and elevations at 1/8" with respect to finish floor elevations
- Four Views – North, South, East, And West
- Exterior details of all improvements in accordance with the design standards of Title 16 Land Use Development Code
- Indicate building height

ADDITIONAL REQUIREMENTS FOR ALL COMMERCIAL, INDUSTRIAL AND LARGE-SCALE RESIDENTIAL PROJECTS (Six or more dwellings per lot)

Site Plan (Section 16.20.030)

- Arrangement & dimensions of all spaces to include ADA and location of ingress/egress & circulation aisles in the parking area
- Location, size and names of public & private streets & parking areas, public right-of-way, alleys, walkways & trails on the property
- Location and description of public facilities including proposed schools, dedicated open spaces and park sites
- Existing improvements on adjacent properties within 300 feet of the proposed development
- Location and size of landscaped areas including a description of existing and significant vegetation and other environmental features
- Description of existing method of treatment or correction of flooding or erosion problems

Topographical Features

- Existing topography with elevation contour lines at a maximum of two –foot intervals
- Areas subject to inundation and proposed method of treatment or correction of flooding problems
- Proposed Grading and Drainage Plans, including location s of all existing drainage areas, water bodies, water goodies, watercourses, floodways, flood fringes, floodplains and proposed water and erosion control structures affecting the property and/or affected by improvements to be constructed on the property

Grading and Drainage Plan (Chapter 15.24 All construction activities within the Jurisdiction of the town shall conform to the requirements of the code administrator and this chapter.)

- Must comply with the Town of Taos Storm Drainage & Flood damage Prevention Ordinances and any other applicable ordinances
- Registered Licensed NM Engineer's certification along with the Engineer's signed and dated seal
- Scale and accurate true north arrow
- Floodway Map
- Offsite topography map of upstream basins contributing flows to the site
- Fencing Statement
- Calculations and details for all proposed hydraulic structures
- Hydraulic Analysis
- Erosion Protection
- Reference to all supplemental reports, calculations and attachments on the plan
- Road maintenance agreement
- Grading shall be indicated by showing existing and proposed contours

- Cut or fill slopes shall be shown and differentiated by shading, tone color or line weight
- Show the ratio of horizontal to vertical measurement for cut and fill slopes
- Areas of severe soils for the intended use shall be clearly shown

Landscaping Plan – (Section 15.12.020 Applicability - Single-family residences and duplexes are not required to follow these designs standards unless by a specific PUD Overlay Zone or Special District.)

- Must comply with Chapter 15.12 Landscaping of the Town of Taos Municipal Code (Landscaping Regulations)
- Minimum scale of one inch per twenty feet (1:20)
- Accurate true north arrow
- Location, size, surface materials and color of all structures, parking areas and other man-made elements
- Grading Plan showing the existing and final elevations
- Location, type and size of existing plants and materials
- Location, type and quantity of proposed plants and other materials at ¾ mature size in appropriate relation to scale
- Common and botanical names must be identified next to all plant materials or by a clearly understandable legend
- Type and location of proposed irrigation system
- Estimated date for completion of installation of plantings and finished materials
- Estimated cost of materials and installation of the landscaping materials
- Graphic quality must be equal to standard architectural and engineering practices

OTHER REQUIREMENTS (FOR ALL APPLICATIONS)

- Traffic impact study by a registered licensed NM professional is required for any land use development as determined by the Site Threshold Assessment Form (STH)
- DOT Driveway Permit for projects with access to a state highway
- Must comply with Chapter 15.16 of the Town of Taos Municipal Code (The Solar Rights Regulations)
- Must comply with Chapter 15.28 of the Town of Taos Municipal Code (The Outdoor Lighting)
- Must comply with Chapter 15.08 of the Town of Taos Municipal Code (The Sign Code)
- Must comply with the Public Works Standard Manual of the Town of Taos

ORDER OF PLANS

Each set of plans must be submitted in the following order

- Site Plan
- Grading & Drainage Plan
- Landscape Plan
- Foundation Plan
- Elevations

Agreement and Signature

I, the undersigned, understand that any discussions and/or other communications between any authorized representative for this application and any/all Town of Taos Staff members regarding this application do not constitute the entire review of this application and that additional and/or alternate conditions and/or requirements above and beyond those that may have been discussed may be required. I also realize that failure to include applicable application material(s) may result in the rejection of my application or delays in the approval process. I also certify that the signature(s) affixed to this application are those for the property owner and authorized agent. If I am the agent, I am including an owner's affidavit.

Property Owner Name (printed)	
Signature	
Date	
To be signed by Contractor (Agent) (Must attach Owner's Affidavit)	
Contractor (Please Print)	
Contractor Signature	
Date	

The below Chapters can be found in the Town of Taos Municipal Code

- Chapter 15.12 Landscaping
- Chapter 15.20 Flood Damage Prevention
- Chapter 15.24 Storm Drainage
- Chapter 15.28 Outdoor Lighting
- Chapter 15.36 Addressing and Road Naming
- Chapter 16.20.080.8 General Site Plan Requirements
- Chapter 16.12.040 Application for Land Use
- Chapter 16.12.070.6 Construction Mitigation Checklist

Attached:

- Construction Mitigation Checklist
- Owner's Affidavit
- Site Threshold Assessment (STH) Form
- Land Use Preliminary Information
- Fire Inspection Request Application (For Commercial and Multiple Residential Dwelling Plan Review - 2 or more Dwellings)
- Fire Department Approval Letter (For Commercial and Multiple Residential Dwellings Plan Review - 2 or more Dwellings)
- Public Works Approval Letter (For Commercial and Multiple Residential Dwellings Plan Review - 2 or more Dwellings)
- Floodplain Determination Form
- E-911 Addressing Application
- Construction Industries Division (CID) Multi-Purpose State Building Application (For Commercial and Multiple Residential Dwellings - 2 or more Dwellings)
- Construction Industries Division (CID) Homeowner's Building Permit Packet (For Single Residential Permits)



TOWN OF TAOS CONSTRUCTION MITIGATION CHECKLIST

No building permit shall be issued unless a Construction Mitigation Checklist has been submitted to the Code Administrator of the Town of Taos.

Please answer YES or NO to the following questions and sign & initial. (Circle your answer)

- | | | | |
|---|-----|----|---|
| Will you provide onsite parking for the proposed project? | YES | NO | If you answered "No" please refer to the attached requirements for off-site parking. |
| Will there be parking in a public right of way during the course of construction? | YES | NO | If you answered "Yes" a letter of approval from the Town of Taos Public Works and Police Departments will be required. |
| Will this project require the storage for construction materials on site? | YES | NO | If you answered "Yes" please refer to the attached requirements for material storage. |
| Will this project require fencing? (NOTE TO APPLICANT: Fencing may be required for commercial projects which involve new construction). | YES | NO | If you answered "Yes" please refer to the attached requirements for fencing signs. |
| Will this project require temporary construction signs advertising the work being done? | YES | NO | If you answered "Yes" please refer to the attached requirements for signs. |
| Will this project require a construction trailer(s) on site? | YES | NO | If you answered "yes" please refer to the attached requirements for construction trailers. |
| Will this project provide chemical toilets for workers? | YES | NO | If you answered "Yes" please refer to the attached requirements for Chemical Toilets. |
| Will this project require the use of dumpsters for construction debris? | YES | NO | If you answered "Yes" please refer to the attached requirements for dumpsters. If you answered "No" please refer to the attached requirements for site cleanliness. |
| Will this project disrupt traffic at any time during the course of construction? | YES | NO | If you answered "Yes" please refer to the attached requirements for construction related traffic control. |

Construction Activity: Construction activity shall only occur between the following hours, unless otherwise authorized by the Town of Taos Development Review Committee (DRC):

- o Residential projects: 8:00 am – 5:00 pm, Monday through Saturday
- o Commercial projects: 7:00 am – 6:00 pm, Monday through Saturday
(Commercial projects in residential zones: 8:00 am – 5:00 pm, Monday through Saturday)

By initialing here _____ I understand that my project will comply with the applicable time frame requirements as they are stated above unless I receive written permission from the DRC to deviate from them.

This checklist has been answered to the best of my knowledge. Should circumstances change during the course of my project work that conflict with the answers given in this checklist, it is my responsibility to inform the Town of Taos Planning and Zoning Department. I understand that I shall abide by the applicable regulations that are attached to this checklist. I understand that if I fail to follow the applicable regulations stated in the attachments herein I may be subject to a Stop Order on my project.

Applicant signature

Date

Requirements for the Construction Mitigation Checklist are outlined in Section 16.12.070.6 of the Town of Taos Land Use Development Code, and are available at the Town of Taos Planning, Community and Economic Development Department offices.

SITE THRESHOLD ASSESSMENT (STH)

Planning, Community and Economic Development Department
 400 Camino de la Placita
 Taos, NM 87571
 Phone (575-751-2016
 Fax (505) 751-2028



CASE NO PZ20 _____ - _____

PROPERTY OWNER INFORMATION

Name	
Mailing Address	
City ST ZIP Code	
Subject Property Address	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

STA and TIA Limits for Traffic Studies

USE	STA REQR	TIA REQR	UNITS	PROJECT SIZE
Commercial Subdivision	0.40	2	ACRES	
M-1 Manufacturing Subdivision	1	5	ACRES	
Go Cart/Carnivals/Thrill Rides	1	5	ACRES	
Nursery	1	5	ACRES	
Service Station & Convenience Store	2	10	PUMPS	
Carwash	3	15	LANES	
Truck Terminal	3	15	ACRES	
Mixed Use	25	100	(1)	
Golf Course	30	150	ACRES	
Motel	30	150	DU	
Single Family, Mobile Home, Multi-Family	30	150	DU	
Bank, Drive-In	500	2,500	SF	
Bank, Walk-In	1,000	5,000	SF	
Convenience Market	1,000	5,000	SF	
Restaurant, Fast Food	1,000	5,000	SF	
Club, Drinking, Restaurant	1,500	7,500	SF	
Day Care	1,500	7,500	SF	
Discount Store, Supermarket	3,000	15,000	SF	

LAND USE APPLICATION

(Preliminary Information)

Planning, Community and Economic Development Department
 400 Camino de la Placita
 Taos, NM 87571
 Phone (575) 751-2018
 Fax (505) 751-2026



CASE NO PZB20 ____ - _____

BUILDING PERMIT NO BP20 ____ - _____

APPLICANT INFORMATION

Applicant Name			
Mailing Address			
City ST ZIP Code			
Telephone Number	Cell Phone		
E-Mail Address			
Subject Property Address			
Property Owner Name, Address and Contact Information (If different from Applicant)			
Legal Description of Property	Acreage	Zone	
Description of Proposed Project			

Please complete the following statements using clear and concise language. DO NOT GUESS. The information provided will assist us in our review of your Land Use Application.

1. I have _____ square feet of existing buildings, pavement, concrete driveway, sidewalks, patios, porches, shed and/or barns on my lot.
2. I am proposing _____ square feet of new buildings, pavement, concrete driveway, sidewalks, patios, porches, sheds, and/or barns on my lot.
3. I (DO / DO NOT) have runoff which enters my property from my neighbors or existing roadways.
4. Will additional storm water be ponded on site or discharged to downstream properties? Please explain.

5. Will any proposed fencing or wells cause ponding and/or the rerouting of existing storm water?

YES

NO

6. I have _____ arroyos and/or watercourses which cross my property.

7. The center of the nearest arroyo is _____ feet from my property line.

8. The center of the nearest arroyos is _____ feet from my proposed improvements.

9. Will a septic tank and/or leech field be proposed near the location (approximately fifty (50') feet or less) of an established arroyo or major flow path?

YES

NO

10. Approximately how large of an area (measured in square feet) will need to be cleared for the proposed improvements?

_____ Square Feet

11. Approximately how many cubic yards of material will need to be removed? Filled?

_____ Cubic Yards Removed

_____ Cubic Yards Filled

12. Will any culverts, bar ditches, drainage channels, ponds, or erosion measures be required due to the proposed improvements?

YES – Please explain

NO

13. Will construction of the proposed improvements require flood insurance

YES

NO

14. Will any easements be required for the proposed improvements?

YES

NO

Agreement and Signature

I, the undersigned, understand that any discussions and/or other communications between any authorized representative for this application and any/all Town of Taos Staff members regarding this application do not constitute the entire review of this application and that additional and/or alternate conditions and/or requirements above and beyond those that may have been discussed may be required. I also realize that failure to include applicable application material(s) may result in the rejection of my application or delays in the approval process. I also certify that the signature(s) affixed to this application are those for the property owner and authorized agent. If I am the agent, I am including an owner's affidavit

Applicant Name (printed)	
Signature	
Date	

Please see Title 16 Land Use Development Code of the Town of Taos Municipal Code for any and all requirements for Land Use Applications:



TOWN OF TAOS E-911 Addressing Application



SECTION I

Property Code Number: _____ Owner Number: _____
 APPLICANT NAME: _____ Phone Number: _____
 MAILING ADDRESS: _____ Alt. Phone #: _____
 _____ Email Address: _____

 City, State, Zip

SECTION II - Only Complete if Owner is different from Applicant

PROPERTY OWNER: _____ Phone Number: _____
 MAILING ADDRESS: _____ Alt. Phone #: _____
 _____ Email Address: _____

 City, State, Zip

CERTIFICATION

I hereby certify that I have read and examined the information contained on this application, and know the same to be true and correct. All the requirements of the Town of Taos Addressing Ordinance will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any federal, state, or local law regulating the access or addressing for any Town or State Roads.

I also acknowledge that the Town of Taos GIS Division is authorized and directed to enforce the provisions of any federal, state, and/or local codes, and shall have the authority to render interpretations of these codes and to apply policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall be in compliance with the intent and purpose of any federal, state, and/or local codes. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in the Addressing Ordinance or Access Management Manual.

THE FILING OF THIS APPLICATION SHALL NOT IMPLY OR DEEM APPROVAL OF SAID APPLICATION.

PRINT NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____

DATE: _____

OFFICE USE ONLY

Number	Road Name	Unit Type	Unit
<input type="checkbox"/>	New Address	<input type="checkbox"/>	Address Verification
_____	Signature	_____	Date



TOWN OF TAOS FLOODPLAIN DETERMINATION FORM



SECTION I

Property Code Number: _____ Owner Number: _____
 APPLICANT NAME: _____ Phone Number: _____
 MAILING ADDRESS: _____ Alt. Phone #: _____
 _____ Email Address: _____
 City, State, Zip

CERTIFICATION

Federal law requires that a flood insurance policy be obtained as a condition of a federally-backed mortgage or loan that is secured for the buildings. Flood insurance is available in the Town of Taos. Please contact your lender for more information.

THIS INFORMATION IS BASED ON A FLOOD INSURANCE RATE MAP OR FLOODWAY MAP OF TAOS COUNTY. THIS INFORMATION ON THIS FORM DOES NOT IMPLY THAT THE REFERENCED PROPERTY WILL OR WILL NOT BE FREE FROM FLOODING OR FLOOD DAMAGE. A PROPERTY NOT IN A SPECIAL FLOOD HAZARD AREA MAY BE DAMAGED BY A FLOOD GREATER THAN THE 100 YEAR STORM OR FROM A LOCAL DRAINAGE PROBLEM NOT SHOWN ON THE MAP. THIS FORM DOES NOT CREATE LIABILITY ON THE PART OF TAOS COUNTY, OR ANY OFFICER OR EMPLOYEE THEREOF, FOR ANY DAMAGE THAT RESULTS FROM RELIANCE ON INFORMATION CONTAINED ON THIS FORM.

PRINT NAME OF APPLICANT: _____
 SIGNATURE OF APPLICANT: _____
 DATE: _____

OFFICE USE ONLY

Physical Address _____

For Wetlands Determinations contact the
 US Army Corps of Engineers (USACE)
 Kelly Allen
 (505) 342-3216
 kelly.e.allen@usace.army.mil

The above property is found on FIRM PANEL 35055C-0790E or 35055C-0955E

Community: Town of Taos Effective FIRM Date: 10/6/2010

PROPERTY IS LOCATED IN ZONE(S): A AE D X WETLANDS (NWI Map): Yes No

THE PROJECT:

- IS NOT located in a Special Flood Hazard Area. No further review is necessary.
- MAY BE located in a Special Flood Hazard Area. A SITE VISIT BY TOWN FLOODPLAIN ADMINISTRATOR IS NECESSARY.
- IS located in a Special Flood Hazard Area. ADDITIONAL REVIEW AND/OR A SITE VISIT MAY BE NECESSARY AND A FLOODPLAIN DEVELOPMENT PERMIT WILL BE REQUIRED FOR THIS PROJECT

Town of Taos – Zoning Official _____ Date _____ Town of Taos - Floodplain Manager _____ Date _____

**TO BE
COMPLETED FOR
COMMERCIAL
AND MULTIPLE
RESIDENTIAL
DWELLINGS
(TWO OR MORE DWELLINGS)**

FIRE INSPECTION REQUEST APPLICATION

Town of Taos Fire Department
 Taos Municipal Building
 400 Camino de la Placita
 Taos, NM 87571
 Phone (575) 758-3388
 Fax (575) 737-2665



CASE NO FI20 _____ - _____

APPLICANT INFORMATION

Name			
Mailing Address			
City ST ZIP Code			
Subject Property Address			
Telephone Number		Cell Phone	
E-Mail Address			

Business or Building CO Inspection (Check one)

Type of Facility	Fee
<input type="checkbox"/> Home Occupation Business (No clients coming to home Location)	No Fee
<input type="checkbox"/> Home Occupation Business (Clients coming to Home Location)	Fee based on square footage as outlined below
<input type="checkbox"/> Itinerant Vendor	\$25.00
<input type="checkbox"/> Businesses 3,000 sq. ft. or less	\$75.00
<input type="checkbox"/> Businesses 3,001 – 6,000 sq. ft.	\$150.00
<input type="checkbox"/> Businesses 6,001-9,000 sq. ft.	\$200.00
<input type="checkbox"/> Businesses 9,001-12,000 sq. ft.	\$250.00
<input type="checkbox"/> Businesses 12,001 sq. ft. or more	\$300.00
<input type="checkbox"/> 1,000+ sq. ft. membrane structures (tents)	\$50.00
<input type="checkbox"/> Open Burning Permit	Free

Annual Fire Inspection Fees (Check One)

Business Space Type	Fee
<input type="checkbox"/> Space of 1,500 sq. ft. or less	\$20.00
<input type="checkbox"/> Space of 1,501 to 3,000 sq. ft.	\$40.00
<input type="checkbox"/> Space of 3,001 to 6,000 sq. ft.	\$75.00
<input type="checkbox"/> Space of 6,001 to 9,000 sq. ft.	\$100.00
<input type="checkbox"/> Space of 9,001 sq. ft. or more	\$150.00
<input type="checkbox"/> Re-inspection	No fee – standard violation fines begin at this point

Plan Review Fees (Check One)

<input type="checkbox"/> Commercial Plan Review	Please list total square footage _____	\$0.035 per square foot
<input type="checkbox"/> Residential Fire Sprinkler Plans		\$50.00
<input type="checkbox"/> Commercial Fire Sprinkler Plans	Please list the number of devices _____	\$50.00 + \$1.00 per device over 50
<input type="checkbox"/> Commercial Fire Sprinkler Modification Plans		\$50.00
<input type="checkbox"/> Commercial Fire Alarm System Plans	Please list the number of devices _____	\$50.00 + \$1.00 per device over 50
<input type="checkbox"/> Commercial Hood Fire Suppression System Plans		\$50.00
<input type="checkbox"/> Fire Evacuation Plans		\$25.00

Signature: _____ Date: _____

Required Submittals

- Set of Plans for Plan Review (Only for items listed under Plan Review Fees)
- Total Square Footage for all Commercial Plan Review
- Number of Devices for Commercial Fire Sprinkler Plans and Commercial Fire Alarm System Plans



TOWN OF TAOS
PLANNING, COMMUNITY AND ECONOMIC DEVELOPMENT

TO: Fire Department – Fire Marshal
SUBJECT: Commercial and Multiple Residential Units - Building Plan Review

Please review the attached plans and return them with your approval. If they are denied please indicate the reason for this and return. If they are pending please send a memo indicating the reason(s); zoning review will not be issued until matters are resolved.

Building Permit No. BP20

Contractor _____ Phone # _____

Owner _____

Physical Address _____

REVIEWED

DENIED
(State Reasons below & Return)

PENDING
(Please send memo stating reasons)

Erik Oiesen-Vreeke

Date

Comments: _____



TOWN OF TAOS
PLANNING COMMUNITY AND ECONOMIC DEVELOPMENT

TO: Public Works
SUBJECT: Commercial and Multiple Residential Units - Building Plan Review

Please review the attached plans and return them with your approval. If they are denied please indicate the reason for this and return. If they are pending please send a memo indicating the reason(s); zoning review will not be issued until matters are resolved.

Building Permit No. BP20

Contractor _____ Phone # _____

Owner _____

Physical Address _____

APPROVED

DENIED
(State Reasons below & Return)

PENDING
(Please send memo stating reasons)

Public Works Director

Date

Comments: _____



Multi-Purpose State Building Application G

State of New Mexico Regulation and Licensing Department Construction Industries Division

Santa Fe 2550 Cerrillos Rd Santa Fe, NM 87505 Phone: (505) 476 - 4700 Fax: (505) 476 - 4685
 Albuquerque 5500 San Antonio NE Albuquerque, NM 87109 (505) 222 - 9800 (505) 765 - 5670
 Las Cruces 505 S. Main St. Ste. 103 Las Cruces, NM 88004 (575) 524 - 6320 (575) 524 - 6319

Building Permit (Commercial includes electrical/mechanical/plumbing reviews) Residential Commercial Pre-Bld Trade Review Only

New Construction Alteration/Repairs/Demolition Additions Foundation only Reroof Electrical Review

wood metal frame masonry adobe rammed earth metal structure other Mechanical/Plumbing Review

Description of work: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED

Physical Address of job site (must provide a physical address) _____ Nearest City/Town/Village _____ Zip Code _____ County _____

GPS Coordinates optional X Coordinate _____ Y Coordinate _____

MUST provide written Directions

Property Owner or Homeowner Information:

First Name _____ Last Name _____ E-mail address: _____

Address No. & Street / PO Box / Rural Route _____ City _____ State _____ Zip Code _____ Phone _____

Contractor Information (must provide proof of contract):

Company Name _____ NM State License # and classification _____

Address No. & Street / PO Box / Rural Route _____ City _____ State _____ E-Mail Address: _____

Contact Information (Name) _____ Phone _____ Fax _____

Design Professional Information:

Company Name _____ NM State License # _____

Address No. & Street / PO Box / Rural Route _____ City _____ State _____

Contact Information (Name) _____ Phone _____ E-mail address: _____

Type of Construction I II III IV V A B Energy Compliance Prescriptive Trade-off Performance Climate Zone: 1 2 3 4 5 6 7

Occupancy Group A B E F H I M R S U

Division 1 2 3 4 5

Square Footage: _____

Valuation / Sign Contract: _____ Fire Sprinklers Apply Y / N LP gas Appliance Apply Y / N

APPLICANT MUST READ AND SIGN THE FOLLOWING: I hereby acknowledge by my signature below that I have read this application and state that the above is correct. I agree to comply with the requirements for the New Mexico Building Code. I waive my right to require any inspector to possess a search warrant before they enter the premises to inspect the building covered by this permit. However, I waive this right only on the following conditions: The inspector must be approved by the Construction Industries Division and this inspection must be made at reasonable times for purpose of determining whether the work of building or structure on the premises complies with the New Mexico Building Code. I understand that the issuance of this permit shall not prevent the Construction Industries Division from requiring compliance with the provisions of the New Mexico Building Code.

X _____ Signature _____ Date _____

Official Use Only

Date Issued: _____ Processed By: _____ Tracking Number: _____

Received By: _____ Total Fees Due: _____

Walk In Mail E-Mail: _____ Partial Payment: _____

Paid By: _____ Balance Due: _____

Check Money Order Credit Card Purchase Order

PLANNING/ZONING APPROVED BY: Signature _____ Date _____

FLOOD PLAIN APPROVED BY: Signature _____ Date _____

GENERAL BUILDING APPROVED BY: Signature _____ Date _____

UPC/UMC APPROVED BY: Signature _____ Date _____

NEC APPROVED BY: Signature _____ Date _____

**TO BE
COMPLETED FOR
A SINGLE
RESIDENTIAL
DWELLING**



State of New Mexico – Construction Industries Division
 Homeowner Building Permit Application
 2550 Cerrillos Rd, Santa Fe NM 87505 505-476-4700
 5500 San Antonio NE, Albuquerque NM 87109 505-222-9800
 505 S Main St Ste 103, Las Cruces NM 88004 575-524-6320

Web: <https://www.rld.nm.gov> email: CID.PERMITHelp@rld.nm.gov

Instructions for Obtaining a Homeowner's Permit

The legislative intent of the exemption to licensing in the Construction Industries Licensing Act allows you to construct or alter your single-family residence without obtaining a contractor's license. This exemption applies only to your primary residence that is owned and occupied or to be occupied by you. This exemption includes free standing garages, carports, and sheds. The exemption does not apply to any other residential dwellings owned by you including rental dwellings or commercial properties as defined in the adopted codes.

1. The Homeowner permit is only required for work that requires a permit and inspections pursuant to the regulations.
2. Specialty trade projects such as roofing or window installations, that are not part of a larger multi-faceted project, such as a house project or a remodel, are not eligible for a homeowner's permit if the work is to be subcontracted and is not performed by you either personally or with the aid of legal (W-2) employees.
3. There are separate permits for residential general building, electrical wiring and plumbing installations, alterations, and repairs.
4. Prior to applying for a homeowner permit you shall:
 - a. Obtain zoning approval from the local planning and zoning department where the property is located
 - b. Obtain a flood plain determination from the local planning and zoning department or the flood plain authority.
 - c. Secure proof of ownership of the property which may include a deed, real estate contract or other proof as acceptable to the division
5. For this permit, you must apply in person at the office of the Authority Having Jurisdiction (AHJ), either the Construction Industries Division (CID) or the local permitting authority.
6. When applying for the homeowner permit you shall provide each items listed below:
 - a. Submit proof of identity.
 - b. Submit proof of ownership of the property.
 - c. Submit a signed copy of "The Instructions for Obtaining the Homeowner's Permit" indicating that you understand each obligation and agree to comply with the requirements of the Homeowner's permit.
 - d. Submit a completed, signed and notarized original of the Homeowner Permit Responsibilities and Liabilities Acknowledgement form acknowledging and accepting your responsibilities as a homeowner permittee.
 - e. Submit zoning approval and floodplain determination.
 - f. Submit a completed AHJ approved application for the building permit.
 - g. Provide to the AHJ all required plans and documents as set forth in the "Building Permit Guide for Residential Construction".
 - h. Submit payment of all applicable fees.
7. The homeowner building permit authorizes you to self-perform the work authorized by the permit, to utilize legal (W-2) employees or to subcontract specialty trades to validly licensed contractors.
8. If you are hiring employees, you shall comply with all federal and state tax registration and reporting requirements and worker's compensation insurance requirements.
9. If you subcontract for specialty trade work, it must be to a validly licensed contractor who must apply for all applicable permits and request all inspections. Trades of work not authorized by the homeowner building permit must be subcontracted.
10. Except for work that is legally subcontracted, you are responsible for requesting all inspections, making all corrections of code violations, requesting all required re-inspections and obtaining the Certificate of Occupancy and/or final inspection when applicable
11. The homeowner's permit may not be used to permit a project for which a GB-2 or GB-99 contractor has been contracted to act as a general contractor, a project manager, or to supervise the project.
12. The electrical and plumbing homeowner permits authorize only the permittee to perform work authorized by the permit. Subcontractors may not be utilized for this work, nor may employees perform any of the electrical or plumbing work authorized by the permit.

13. You must comply with all provisions of the Construction Industries Licensing Act (CILA), its regulations, standards and codes.

I, _____ state and certify that I own and occupy or shall be occupying the residence, that I have read this instruction sheet completely, that I understand what I must do in order to obtain a homeowner's permit, and agree that shall comply with all of the requirements,

Printed Name

Signature

Address

Telephone Number

Email Address



State of New Mexico – Construction Industries Division
Homeowner Building Permit Application
 Santa Fe 2550 Carrillos Rd. Santa Fe NM 87505 505-476-4700
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 Las Cruces 305 S. Main St Ste. 103, Las Cruces NM 88004 575-924-6320
 Web: <https://www.rld.nm.gov> email: CID.PERMITHelp@rld.nm.gov

The following information **MUST** be provided. Any missing information may delay processing.

Date Issued	Processed by	Tracking/Permit Number	
Received by: Mail / Walk-in	Check #:	Total Fees: \$	Bal Due: \$

Application Type: (check box)

- Electrical (circle scope of work)
 - Temporary Power
 - New Residential Electrical Installation
 - Alteration/Renovation Repair/Replace to Existing Electrical System or Equipment
 - Manufactured Home
 - New Residential Modular
- General Building (circle scope of work)
 - General Building
 - Foundation
 - Roofing
 - Demolition
- Mechanical (circle scope of work)
 - Plumbing-Potable Water Systems
 - Plumbing-Sanitary Systems
 - Backflow Prevention Device
 - Plumb Fixture Waste Discharge Devices
 - Water Pressure Regulators
 - Roof Drainage System
 - Expansion Tank/Device
 - Building Sewer
 - Water Distribution (building piping)
 - Building Drain (yardline)
 - Water Service (yardline)
 - Water Conditioners

Is this project federally funded or within tribal lands? _____

Permit contact information:

Property Owner:

First Name _____ Last Name _____

Address:

Street Address _____ City _____ State _____ Zip Code _____

Email Address: _____

Phone: () _____

Contractor:

First Name _____ Last Name _____

Address:

Street Address _____ City _____ State _____ Zip Code _____

Email Address: _____

Phone: () _____

Design Professional:

First Name _____ Last Name _____

Address:

Street Address _____ City _____ State _____ Zip Code _____

Email Address: _____

Phone: () _____

Type of Construction

Occupancy Group (Residential)

Occupancy Group (Commercial)

Division

I	II	III	IV	V	A	B
R-3	S-2	U				
A	B	E	F	H	I	M
1	2	3	4	5	R	S
					U	

Valuation/Sign Contract: _____

Description of work to be performed:

Energy Compliance

Climate Zone

Types of Construction

Total Square Footage

Fire Sprinklers Apply

LP Gas Appliance Apply

Prescriptive		Trade-off			Performance		Energy Code Not Applicable	
1	2	3	4	5	6	7	NA	
Wood	Metal Frame	Masonry	Adobe	Rammed Earth	Metal Structure	Other		

YES NO
 YES NO

Plan Review required from following Bureaus: (circle all that apply)

General Building Modular Electrical Mechanical/Plumbing LP Gas

Acknowledgement

BY OBTAINING THIS PERMIT, AS A HOMEOWNER, I ACCEPT SOLE RESPONSIBILITY AND ACKNOWLEDGE THAT I AM FULLY LIABLE FOR THE PROJECT. The three possible homeowner's permits are a building permit, an electrical permit, and a plumbing permit. The performance of HVAC and natural gas is not available through the homeowner's permit. Homeowner responsibilities and liabilities are strictly monitored and must be adhered to by a homeowner seeking a homeowner's permit. Please read each of the following statements as each pertains to your application for the homeowner's permit. You must place your initials on the line adjacent to each statement as an acknowledgement of your agreement that you understand and shall abide by each statement. If you do not adhere to each of the following statements, your permit will be cancelled. Prior to applying in person for a homeowner's permit with CID or the local permitting authority, you, as the homeowner, must obtain zoning approval from the local planning and zoning department, including floodplain determination. If you live in an area that does not have a planning and zoning department, you must obtain flood plain determination prior to applying for your permit.

After initialing each item, sign the acknowledgement before a Notary Public, present this document, proof of identity and ownership of the real property, completion of local planning & zoning documents, flood plain determination and the completed permit application package, including the instruction sheet, in person or electronically to the Authority Having Jurisdiction (AHJ) office or the local planning and zoning department. If the completed documentation is submitted to a local planning and zoning department, such documentation shall be mailed or emailed to the AHJ. The homeowner agrees and stipulates that an email submittal to the AHJ shall be considered by all parties as original signed documentation submitted to the AHJ for all intents and purposes. All completed homeowner documentation shall be kept on record by the AHJ with the permit application as proof of the responsibilities and liabilities you have assumed by applying for and obtaining a homeowner's permit.

**The AHJ is either the local building department or Construction Industries Division

THIS FORM MUST BE COMPLETED BY HOMEOWNER IN PERSON AT EITHER THE APPROPRIATE PERMITTING AUTHORITY OR THE LOCAL PLANNING AND ZONING DEPT PRIOR TO SUBMITTAL TO THE APPROPRIATE PERMITTING AUTHORITY. ALL PORTIONS MUST BE INITIALED OR THIS ACKNOWLEDGEMENT IS DEEMED INCOMPLETE AND UNACCEPTABLE!

Place a checkmark adjacent to the appropriate Scope of Work you plan on completing when obtaining the homeowner's permit

- I plan to build/construct a single-family primary residence that will be owned and occupied by me for a minimum of two years after the Certificate of Occupancy is issued or final inspection is completed and approved. Violation of this two-year requirement may result in denial of future additional homeowner permits and/or initiation of criminal (unlicensed contracting) charges against you in accordance with the requirements of the Construction Industries Licensing Act, § 60-13-52.
- I plan to alter, repair, install or make improvements to my primary residence owned and occupied by me.
- I plan to build/construct or improve a free-standing garage or storage building located at my owned and occupied primary residence.
- I plan to install, alter, or repair electrical wiring or plumbing systems at my owned and occupied primary residence.

I plan to self-perform or subcontract each scope of work as indicated below: (circle choice)

Concrete:	Self-perform	Subcontract	NA
Framing:	Self-perform	Subcontract	NA
Insulation:	Self-perform	Subcontract	NA
Sheetrock:	Self-perform	Subcontract	NA
Exterior finish:	Self-perform	Subcontract	NA
Roofing:	Self-perform	Subcontract	NA
Windows:	Self-perform	Subcontract	NA
Doors:	Self-perform	Subcontract	NA
Millwork:	Self-perform	Subcontract	NA
Electrical:	Self-perform	Subcontract	NA
Plumbing:	Self-perform	Subcontract	NA

In order to obtain a homeowner permit, I acknowledge that I shall be by myself or with the assistance of my direct employees, be self-performing a significant portion of the construction work. Based on the scopes of work you have stated you shall self-perform and subcontract, the appropriate AHJ shall make a determination as to whether a homeowner's permit is applicable for this project and whether you qualify to perform the work to entitle you to a Homeowner's permit. Read each statement and initial ONLY if you fully agree and acknowledge you will abide by and understand each responsibility and accompanying liability.

- I understand that the AHJ shall determine whether or not I am qualified to perform the work and whether I qualify for the homeowner permit.
- I understand that, by requesting and obtaining a homeowner's permit as a homeowner, I am acting as my own general builder, electrician or plumber and acknowledge I am solely responsible for my project.
- I understand that my entitlement to this homeowner's permit is premised on this single-family dwelling being owned and occupied by me as required by statute and rule.
- I understand that I am personally applying for this homeowner's permit, and I cannot delegate this task to anyone.
- I understand that I must comply with all provisions of the Construction Industries Licensing Act, all regulations, and building standards and codes as well as local ordinances, if appropriate. Acknowledging that I have sufficient familiarity with these laws, standards, and codes to do the construction, alter and repair of my own personal residence.
- I understand that my homeowner's building permit shall only be issued for the general construction portion of the work and that electrical and/or plumbing work must be performed by a properly licensed contractor unless I have demonstrated my ability to do such work by passing a homeowner's examination administered by the electrical or plumbing department for the jurisdiction in which I am building my home and obtaining the appropriate electrical or plumbing homeowner's permit.
- I understand that I must submit plans and all other required submittals for approval by the appropriate AHJ including my acknowledgement of my responsibilities to fulfill all the requirements in connection with my homeowner's permit.
- I understand that, under no circumstances, can I perform HVAC or natural gas under my homeowner's permit and that I must contract appropriately licensed subcontractors to perform such work. These appropriately licensed subcontractors must obtain their own permits and call for their own inspections.
- I understand that, as the homeowner obtaining the building permit, I may physically perform the work myself or hire employees to assist in the performance of the work.
- I understand that if I obtain a homeowner plumbing or electrical permit, only I can perform the work. I am not entitled to hire employees to assist, nor may I subcontract any of the plumbing or electrical work.
- I understand that any portion of the construction work that I subcontract must be to licensed contractors and that each of these subcontractors must permit each scope of work separately from the Homeowner's permit. Licensed contractors are licensed business entities not individuals.
- I understand that before I subcontract any scope of work, I must verify with the Construction Industries Division that the subcontractor is duly licensed in New Mexico to perform the type of work for which I intend to subcontract.
- I understand that if I contract with a GB-02 [licensed residential contractor] or a GB-98 [licensed residential/commercial contractor] to supervise my work, to act in the capacity of a general contractor or project manager, the homeowner's permit is automatically VOIDED requiring the licensed contractor to permit the project under the contractor's license. Any violation of this requirement by the licensed contractor shall subject the contractor to disciplinary action against the contractor's license.
- I understand that if I hire a "construction manager" or "superintendent" or "foreman" to oversee my work, that individual must be my employee, I will pay the employee hourly wages and no other form of compensation, the employee shall work strictly under my direction and I shall be responsible to comply with all tax and worker's compensation legal requirements. My home, that individual will be my employee and strictly working under my direction.
- I understand that if I hire an individual to assist me in this construction I shall pay this employee strictly hourly wages, no other form of compensation and be responsible for complying with all tax and worker's compensation legal requirements.
- I understand I must provide my state and federal employee tax numbers and payroll records to the division, upon request.
- I understand I will withhold all required state and federal taxes, including social security taxes from the wages I pay to my employee(s).
- I understand that if I do not carry Worker's Compensation Insurance, I may be financially responsible if any of my employees are injured while working on my premises. This financial liability will include employee(s) for whom I may not be required to carry Worker's Compensation Insurance or injured workers hired by a subcontractor I subcontract, who does not carry his/her own worker's compensation insurance.
- I understand that I must call for each required inspection, except those inspections permitted by my subcontractor(s). I shall make the premises accessible to all inspectors.

- I understand that if an inspection results in a cited code violation, such violation must be cured within the time required by the AHJ building official or the inspector. Failure to correct is a violation of CID rules and may result in disciplinary action by the division.
- I understand that for new construction all appropriate inspections, including the final, must be passed by the inspector in order to obtain a Certificate of Occupancy. The Certificate of Occupancy must be issued prior to my occupation.
- I understand that if I occupy my home (or addition) prior to a final inspection, no Certificate of Occupancy shall be issued. Failure to call for a final inspection or obtain a certificate of occupancy shall result in a permanent record of such failure which may present issues in the future if I desire to sell or refinance my home.
- I understand the Certificate of Occupancy shall state that my home, addition, or storage building was built under a Homeowner's permit.
- I understand that if I am building my own home and during the process of building, I decide not to own and/or occupy the home when it is completed, I am no longer eligible for the Homeowner's permit. At that time, I shall immediately notify the permitting AHJ who shall cancel my Homeowner's permit and I shall hire a licensed contractor to complete the work.
- I understand that if I don't require each of my subcontractors to obtain their own permits, each of their contractor's bonds will not cover the work each performed and I still have limited remedies available to me through the Construction Industries Division and/or the Construction Industries Commission. Because I have assumed the responsibility for this project that would normally have been assumed by a licensed general/electrical/plumbing contractor I also assume all liabilities as to this project.
- I stipulate, acknowledge, and certify that I have read each of the above statements and I understand each requirement, responsibility, and liability that accompanies a Homeowner's Permit. I agree to be bound by all applicable laws, regulations, codes, standards, requirements, and responsibilities. I understand I must obtain separate permits to self-perform general building, plumbing, and/or electrical work. I understand I am required to substantiate my plumbing and/or electrical knowledge to the satisfaction of the division or the appropriate AHJ. I further understand that I cannot perform HVAC or mechanical work pursuant to a homeowner's permit. If I subcontract to a licensed contractor to do any portion of this project, the contractor will apply for his/her own permit for his/her portion of the work and ensure all inspections are conducted.
- I acknowledge that I must submit the appropriate completed permit application and comply with all the conditions, requirements, documents and plan submittals listed in the "Building Permit Guide for Residential Construction", which is being provided with this document. I have reviewed this Building Permit Guide for Residential Construction, and I understand and accept all the included responsibilities.

_____ Date: _____

SWORN AND ACKNOWLEDGED before me this _____ day of _____, 20 _____.

Notary Public

My commission expires _____



State of New Mexico Homeowner Building Permit Application

State of New Mexico Regulation and Licensing Department Construction Industries Division
Santa Fe 2550 Carrillos Rd Santa Fe, NM 87505 Phone (505) 476 - 4700 Fax (505) 476 - 4685
Albuquerque 5500 San Antonio NE Albuquerque, NM 87109 (505) 222 - 9800 (505) 765 - 5670
Las Cruces 505 S. Main St. Ste. 103 Las Cruces, NM 88004 (575) 524 - 6320 (575) 524 - 6319

THE FOLLOWING INFORMATION MUST BE PROVIDED

Parcel No. and/or Project Address (must provide a physical address) Nearest City/Town/Village Zip Code County
GPS Coordinates optional X Coordinate Y Coordinate
MUST provide written Directions

Property Owner or Homeowner Information:
First Name Last Name E-mail address
Address No. & Street / PO Box / Rural Route City State Zip Code Phone

Design Professional Information: (if any designed by professional)
Company Name NM State License #
Address No. & Street / PO Box / Rural Route City State
Contact Information (Name) Phone E-mail address

Type of structure:
Type of work: New, Addition, Alterations and Repairs, Reroof, Foundation Only
Type of Occupancy: Single Family Dwelling, Garage, Storage, Barn, Other type of structure:
Type of Material (Construction): Wood Frame (VB), Adobe (VB), Rammed earth (VB), CMU Block (IIB), ICF Block (IIB), Metal Frame (IIB)
Energy Compliance: Prescriptive, Trade-off, Performance, Energy Code Not Applicable
Climate Zone: 1, 2, 3, 4, 5, 6, 7

Additional Information:
Total under roof square footage Construction Valuation
Fire Sprinklers Apply LP gas appliance installed

Homeowners work to be self performed:
Foundation Framing Insulation Sheetrock Exterior Finish Roofing
Windows Doors Millwork Electrical Plumbing
Self-performed Subcontracted N/A

APPLICANT MUST READ AND SIGN THE FOLLOWING. I hereby acknowledge stipulate and agree by signing below that I have read this application and state that the above is true and correct. I agree to comply with all requirements of the New Mexico Construction Codes. I acknowledge that it is my responsibility to know and comply with all appropriate codes and I shall obtain all required codes to ensure I complete the work in compliance with current law, codes and standards. I waive my right to require any inspector to obtain a search warrant before they enter my premises to inspect the residence covered by this permit. I waive this right only on the following conditions. The inspector must be approved by the Construction Industries Division and this inspection must be made at reasonable times for the purpose of determining whether the work performed complies with the appropriate New Mexico Building Codes. I understand that the issuance of this permit requires that I fully comply with all appropriate provisions of the Construction Industries Licensing Act, its regulations codes and standards and I agree that I shall so comply.

X Signature Date

Official Use Only
Date Issued: Received By: Paid By:
Processed By: Tracking Number: Total Fees Due: Partial Payment: Balance Due:
Walk In Mail E-Mail Check Money Order Credit Card

PLANNING/ZONING APPROVED BY: Signature Date
FLOOD PLAIN APPROVED BY: Signature Date
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