



RESOLUTION 16-30

A RESOLUTION OF THE TOWN COUNCIL REPLACING RESOLUTION 12-55 ESTABLISHING POLICIES AND PROCEDURES FOR APPROVING SPECIAL DISPENSER PERMITS AND PUBLIC CELEBRATION PERMITS

WHEREAS, the Town of Taos is responsible for approving special dispenser and public celebration permits pursuant to law; and

WHEREAS, the Town of Taos wishes to establish procedures for individuals and others who are interested in dispensing alcoholic beverages at public celebrations and delegating the authority to issue written approval.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Taos, that the Policies and Procedures for the issuance of a Special Dispenser Permit and Public Celebration Permit are hereby adopted as outlined below:

TOWN OF TAOS POLICIES AND PROCEDURES FOR APPLYING FOR A SPECIAL DISPENSER PERMIT (Picnic License) AND PUBLIC CELEBRATION PERMIT

Fee per day for Special Dispenser Permit: \$25.00 (all fees are non-refundable)

The Town of Taos Town Council authorizes the Town Manager and Town Clerk to administratively coordinate approvals for the issuance of Special Dispenser Permits and Public Celebration Permits, subject to the limitations contained herein.

1. Any applicant for a Special Dispenser Permit or Public Celebration Permit must submit a completed Alcohol and Gaming Division Special Dispenser Permit Application (with \$25 fee) or Public Celebration Permit Application, a detailed floor plan, and a list of alcohol beverage certified servers who will be serving, to the office of the Town Clerk at least twelve (12) working days prior to the event.
2. Upon timely submission of the application and required fees, the Town shall review the application within two (2) working days of receipt.

3. The application shall be promptly reviewed by all the interested Town Officials to ensure proper coordination. The Town shall issue its approval pursuant to the application requirements and provide the executed Special Dispenser Permit Application or Public Celebration Permit Application to the applicant.
4. Special Dispenser Permit and Public Celebration Permit Applications shall be formally approved by the Town Council if the number of expected attendees exceeds 5,000.
5. Nothing in this policy shall prohibit the Town Clerk or Town Manager from requesting formal approval by the Town Council of any Special Dispenser Permit or Public Celebration Permit Application.
6. Applicant must fax, email, or deliver to the Town Clerk's Office a copy of the application signed and approved by Alcohol and Gaming Division.

The Town of Taos Council hereby delegates the authority to issue written approval on its behalf pursuant to the Policies and Procedures hereby adopted.

PASSED, APPROVED and ADOPTED this 12th day of July, 2016, at the Regular Meeting of the Town Council by the following vote:

Mayor Pro Nathaniel Evans	<u>yes</u>
Councilmember Judith Y. Cantu	<u>yes</u>
Councilmember Darien D. Fernandez	<u>yes</u>
Councilmember George "Fritz" Hahn	<u>yes</u>

TOWN OF TAOS



Daniel R. Barrone, Mayor

ATTEST:



Renee Lucero, Town Clerk

APPROVED AS TO FORM:



Floyd W. Lopez, Town Attorney